



## Manager (EU Funds)

External Call: D&Q-2021-03

Jobsplus Permit Number: 539/2021

We are currently on the lookout for a full-time Manager (EU Funds) to support the Digitalisation and Quality Department of servizz.gov Agency. The starting basic salary attached to this position is €26,830 with annual increments. The contract will be for a fixed term of five years with the possibility to renew for another year. Moreover, this position constitutes an objective reason for the selected candidate not to attain an indefinite status in terms of Regulation 7(4) of Subsidiary Legislation 452.81 entitled 'Contracts of Service for a Fixed Term Regulations'.



### The Role

The selected candidate shall be directly responsible to manage the effective implementation of EU projects and programmes assigned and carry out on-the-spot checks with respect to ongoing projects and programmes.

S/he shall liaise with line Ministries and horizontal stakeholders, to develop a clear understanding of procedures and control related to the management of EU Funds in Malta as well as assisting with all audits carried out by pertinent authorities responsible for EU funds endorsements.

The selected candidate is expected to work in a dynamic environment with limited supervision and to quickly comprehend and act on changing priorities as applicable. A detailed job description may be obtained by sending an email on [hr.servizz@gov.mt](mailto:hr.servizz@gov.mt).



### Qualifications

By the closing date of this call for applications, applicants must be in possession of:

- A recognized qualification at MQF Level 6 in European Studies or International Studies or Management Studies or Legal Studies or International Relations/Affairs or Public Policy or Social/Public Administration or Banking and Finance or Accountancy, or a related field of study, plus one (1) year relevant work experience in the field of EU Funds or EU projects.  
**OR**
- In possession of a recognised qualification at MQF Level 5 in European Studies or International Studies or Management Studies or Legal Studies or International Relations/Affairs or Public Policy or Social/Public Administration or Banking and Finance or Accountancy, plus three (3) years relevant work experience in the field of EU Funds or EU projects.  
**AND**
- Proficient in the Maltese and English languages.



### How to Apply

Interested candidates are to submit a letter of application together with their curriculum vitae and copies of their qualifications either via email on [hr.servizz@gov.mt](mailto:hr.servizz@gov.mt) or via conventional mail to the following address: **servizz.gov, The Victoria Centre, Level 2, Valletta Road, Mosta, MST 9012.**

Original certificates are to be invariably produced for verification during the interview.



### Notice

Applications will be accepted until:  
**Friday 10<sup>th</sup> September 2021**