



Senior Manager (EU Funds)

External Call: D&Q-2021-02

Jobsplus Permit Number: 538/2021

We are currently on the lookout for a full-time Senior Manager (EU Funds) to support the Digitalisation and Quality Department of servizz.gov Agency. The starting basic salary attached to this position is €30,134 with annual increments. The contract will be for a fixed term of five years with the possibility to renew for another year. Moreover, this position constitutes an objective reason for the selected candidate not to attain an indefinite status in terms of Regulation 7(4) of Subsidiary Legislation 452.81 entitled 'Contracts of Service for a Fixed Term Regulations'.



The Role

The Senior Manager (EU Funds) will be responsible for ensuring that the agency takes all possible opportunities to access EU funds, carries out projects consistent with the agency strategy, participates in the relevant Monitoring Committees, and oversees the implementation of publicity programmes. The selected candidate will also be involved in exercises for policy formulation and progress reviews of plans, liaising the implementation of the agreed action and drafting of procedures when required.

The selected candidate is expected to work in a dynamic environment with limited supervision and to quickly comprehend and act on changing priorities as applicable.

A detailed job description may be obtained by sending an email on hr.servizz@gov.mt.



Qualifications

By the closing date of this call for applications, applicants must be in possession of:

- In possession of a recognised qualification at MQF Level 6 in European Studies or International Studies or Management Studies or Legal Studies or International Relations/Affairs or Public Policy or Social/ Public Administration or Banking and Finance or Accountancy or a related field of study, plus three (3) years relevant work experience in the field of EU Funds or EU Projects.

OR

- In possession of a recognised qualification at MQF Level 7 in European Studies or International Studies or Management Studies or Legal Studies or International Relations/Affairs or Public Policy or Social/ Public Administration or Banking and Finance or Accountancy plus two (2) years relevant work experience in the field of EU Funds or EU projects.

AND

- Proficient in the Maltese and English languages.



How to Apply

Interested candidates are to submit a letter of application together with their curriculum vitae and copies of their qualifications either via email on hr.servizz@gov.mt or via conventional mail to the following address: **servizz.gov, The Victoria Centre, Level 2, Valletta Road, Mosta, MST 9012.**

Original certificates are to be invariably produced for verification during the interview.



Notice

Applications will be accepted until:
Friday 10th September 2021